PROFITFLOW TOOLS / FREE OPERATIONAL SAMPLE

CRA INCIDENT 24h / 72h

HANDOFF CARD

Reporting applies from 11 Sep 2026

ENISA SRP | awareness starts the clock

INCIDENT INTAKE - COMPLETE AT T0

DO NOT DELAY THE EARLY WARNING FOR PERFECT INFORMATION

AWARENESS DATE & TIME / TZ

INCIDENT OWNER

PRODUCT / VERSION

OCCURRENCE: EXPLOITED VULNERABILITY OR SEVERE INCIDENT

COORDINATOR CSIRT / ESTABLISHMENT

MANDATORY CLOCK

AWARE	EARLY WARNING	NOTIFICATION	FINAL
T0	**<= 24h**	**<= 72h**	**14d / 1mo**
Record when the manufacturer became aware.	Submit without undue delay.	Add general facts and initial assessment.	Vulnerability: 14d after fix. Incident: 1 month after initial notice.

24h EARLY WARNING - HANDOFF MINIMUM

- ☐ Notification type: **vulnerability** or **incident**.
- ☐ Manufacturer / open-source software steward name.
- ☐ Affected product and a concise, neutral title.
- ☐ For incidents: state whether malicious or unlawful acts are suspected.
- ☐ Submit through SRP; record submission time and receipt evidence.
- ☐ Assign the owner for the 72h update and next internal checkpoint.

Escalate immediately if the awareness timestamp, reportability, product scope, or coordinating CSIRT is disputed. Preserve the decision trail.

72h NOTIFICATION - BUILD THE INITIAL ASSESSMENT

- ☐ General nature of the vulnerability / incident and exploit or threat context.
- ☐ Detection and occurrence timestamps; verify timezone and source.
- ☐ Initial severity and impact assessment: availability, authenticity, integrity, confidentiality.
- ☐ Corrective or mitigating measures taken and user actions available.
- ☐ Member States where the product is available, if known.
- ☐ Sensitivity decision, evidence register, and approval / submission owner.

SHIFT HANDOFF - SAY THESE SIX THINGS OUT LOUD

1) clock start | 2) report type | 3) product scope | 4) evidence gaps | 5) mitigation status | 6) next owner + due time

Keep customer communications, legal privilege, regulatory notification, and technical remediation as coordinated but separately owned workstreams.

Source: ENISA CRA SRP FAQ (updated 03 Aug 2026) - enisa.europa.eu/topics/product-security/single-reporting-platform-srp/frequently-asked-questions